

**Regular Meeting  
Stafford Board of Education  
Pinney Administration Building  
January 8, 2007**

**Board Members Present:** Mr. Mark Fontanella, Chairperson  
Mrs. Sandy Fowler, Secretary  
Mrs. Jennifer Davis  
Mrs. Lisa Finch  
Mr. Scott Nozik, arrived at 7:15 p.m.  
Mrs. Tracy Rummel

**Board Members Absent:** Ms. Ilene Whitmarsh

**Also Present:** Dr. Thérèse G. Fishman, Superintendent of Schools  
Miss Jamie Fish, Student Representative  
Mr. Michael Bednarz, Director of Curriculum and Instruction  
Dr. Barbara Macauley, Director of Pupil Services  
Ms. Jill Gregori, Business Manager  
Mr. Francis Kennedy, Principal, Stafford High School, arrived at 7:26 p.m.  
Mr. Kenneth Valentine, Principal, Stafford Middle School  
Mr. David Bartlett, Principal, Witt Intermediate School  
Mr. Hank Skala, Principal, West Stafford School  
Mrs. Marcia Elliott, Principal, Borough School  
Mrs. Paula Kuenzler, Principal, Staffordville School  
Mr. Damian Frassinelli, Director of Athletics and Recreation

The meeting was called to order at 7:04 P.M. A quorum was established.

**ITEM I. Secretary's Report – Approval of Minutes**

Regular Meeting, December 11, 2006

A consensus of the Board approved the Secretary's Report of the December 11, 2006, Board of Education meeting, as presented.

## **ITEM II. Treasurer's Report**

### **A. Report on Bills**

#### **Board Bills**

December 6, 2006	\$150,552.91
December 13, 2006	\$ 62,837.94
December 20, 2006	\$ 98,778.00
December 27, 2006	\$ 35,147.19
January 3, 2007	\$285,706.59

#### **Grants:**

Federal Grants	December 21, 2006	\$ 213.64
State Grants	December 21, 2006	\$ 5,702.72
Local Grants	December 21, 2006	\$ 10.84

A consensus of the Board approved the Board Bills and Grants as presented.

## **ITEM III. Correspondence**

### **A. Review of Building Committee Minutes**

The Board reviewed the Building Committee minutes from the November 21, 2006, meeting. There were no questions or comments.

## **ITEM IV. Board Reports**

Miss Fish reported that the high school students would be taking mid-term exams next week. She also informed the Board that two high school students, Timothy Dillon and Katie Bradway, were accepted to perform in the Eastern Regional Music Festival at UCONN. Mrs. Rummel inquired about the upcoming play at the high school. Miss Fish said that she would gather more information about the play.

## **ITEM V. Superintendent's Reports**

### **A. Cafeteria Profit and Loss Statement- November 2006**

Dr. Fishman reviewed the cafeteria profit and loss statement through November 2006, as prepared by Mrs. Susan Linder, Director of Building Services, and reviewed by Ms. Jill Gregori, Business Manager. Dr. Fishman noted that the statement shows a loss of \$3,362, which is attributed to major repairs in three of the kitchens.

**B. Head Start Report- December 2006**

Dr. Fishman reviewed the Head Start report through December 2006, as prepared by Ms. Jill Gregori, Business Manager. She stated that the report indicated that through the end of December, approximately 58% of the budget had been expended, with some invoices yet to be received.

**C. Presentation of the Proposed 2007 – 2008 School Budget- Dr. Thérèse G. Fishman, Superintendent of Schools and Ms. Jill Gregori, Business Manager**

Mr. Fontanella stated that a meeting was held with the administrators regarding the budget process. He stated that the meeting provided good information and ideas for being proactive about getting information out to the public.

Dr. Fishman presented the proposed 2007 – 2008 school budget to the Board. She stated that the proposed budget that she is submitting is \$23,404,070, an increase of 7.28% over the 2006 – 2007 budget, which incurred substantial cuts last year. It was also noted that approximately 70% of the proposed budget is for salary and benefits. Dr. Fishman stated that this budget is a modest proposal that will keep the district moving in a positive direction.

Board members asked for an itemized athletic budget, which was distributed at the meeting. Dr. Fishman asked that Board members contact her if they think of additional questions regarding the budget so that she can prepare the information for presentation at the next Board meeting. She also stated that Mr. Damian Frassinelli, Director of Athletics and Recreation for Stafford, and Mr. Matthew Kyer, Technology Coordinator for the district, would be present at the next Board meeting to elaborate on their respective budgets.

Mr. Fontanella and Dr. Fishman stated that the proposed budget, along with budget highlights and frequently asked questions, will be posted on the school district's web site at [www.stafford.ctschool.net](http://www.stafford.ctschool.net).

**ITEM VI. Public Forum**

A member of the audience inquired about how much money East Windsor contributes to the district for the football team. Mr. Fontanella stated that at this time no monies are contributed by East Windsor. However, Stafford does not pay for the transportation for the East Windsor students.

**ITEM VII. Old Business**

There was no Old Business to report at this meeting.

## **ITEM VIII. New Business**

### **A. Review and Possible Approval of an Application to Renew the Cooperative Agreement for a Football Team between Stafford and East Windsor Public Schools**

Mrs. Rummel made a motion, seconded by Mr. Nozik, that the Board of Education approve the CIAC application to renew the cooperative agreement for a football team between Stafford and East Windsor for the 2007 – 2008 and 2008 – 2009 school years. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mrs. Rummel, that the Board of Education authorize Mr. Mark Fontanella, Chair of the Board of Education, to sign the CIAC application on the Board's behalf. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

### **B. Review and Possible Modification of the Titles of West Stafford Elementary School and Staffordville Elementary School**

Dr. Fishman stated that in 2007 – 2008, when Stafford Elementary School comes on line, there would be a Stafford Elementary School, a West Stafford Elementary School, and a Staffordville Elementary School. Since these schools will not hold the same grade configurations, she recommended that the titles be modified to more accurately reflect each school's grade configuration. Dr. Fishman recommended that the titles West Stafford Primary School and Staffordville Primary School be used for those schools that hold grades PreK through 1. Several Board members suggested that the titles be changed to West Stafford Early Childhood Center and Staffordville Early Childhood Center. Board members asked that the Superintendent of Schools get information regarding the cost of signage for Stafford Elementary School to give them an idea what it would cost to change the signs at each of the other schools.

This item was tabled until the next regularly scheduled meeting.

### **C. Review and Possible Approval of Middle School Fundraiser**

Mrs. Rummel made a motion, seconded by Mr. Nozik, that the Board of Education approve the sixth grade Tupperware fundraiser for January 2007. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

### **D. Appointment of Alternate to the Board of Education Policy Sub-Committee**

Mrs. Fowler made a motion, seconded by Mrs. Finch, that Jennifer Davis be named as the alternate to the Board of Education Policy Sub-Committee. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

## **ITEM IX. Personnel Matters**

### **A. Appointment- Certified Staff Member**

Mrs. Davis made a motion, seconded by Mrs. Rummel, that the Board of Education appoint the following candidate, as follows:

NAME	CERTIFICATION AREA	SCHOOL/ ASSIGNMENT	REPLACING/ NEW	SALARY	EFFECTIVE DATE
Rookey, Lynn C.	School Psychologist (070)	Borough / Staffordville Elementary Schools / School Psychologist	Kathy Briotta	\$51,948 (Sixth Year, Step 7, pro-rated)	01/16/07

Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

Mrs. Rummel made a motion, seconded by Mr. Nozik, to move **Item X.A.- Review and Possible Approval of Superintendent of Schools' Recommendation for Early Readmission of Student A and Student D to Stafford High School (Executive Session Anticipated)** into executive session. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

The Board took a brief recess at 8:22 p.m.

## **ITEM X. Student Matters**

### **A. Review and Possible Approval of Superintendent of Schools' Recommendation for Early Readmission of Student A and Student D to Stafford High School (Executive Session Anticipated)**

Mr. Nozik made a motion, seconded by Mrs. Davis, to enter executive session. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried. The Board entered executive session at 8:32 p.m. Student A, the parents of Student A, and the Superintendent of Schools were invited to attend.

Mrs. Davis made a motion, seconded by Mrs. Rummel, to return to regular session. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried. The Board returned to regular session at 8:49 p.m.

Mr. Nozik made a motion, seconded by Mrs. Rummel, that the Board of Education approve the Superintendent of Schools' recommendation for Student A's early readmission to Stafford High School, effective 1/22/07. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mrs. Rummel, to enter executive session. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried. The Board entered executive session at 8:56 p.m. Student D, the parents of Student D, and the Superintendent of Schools were invited to attend.

Mrs. Rummel made a motion, seconded by Mrs. Davis, to return to regular session. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried. The Board returned to regular session at 9:05 p.m.

Mrs. Rummel made a motion, seconded by Mr. Nozik, that the Board of Education approve the Superintendent of Schools' recommendation for Student D's early readmission to Stafford High School, effective 1/22/07. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried.

#### **ITEM XI. Adjournment**

Mrs. Finch made a motion, seconded by Mrs. Davis, to adjourn the meeting. Mrs. Davis, Mrs. Finch, Mrs. Fowler, Mr. Nozik and Mrs. Rummel voted for the motion, which carried. The meeting adjourned at 9:07 p.m.

**Respectfully submitted,**

**Christine C. Marinelli, Recording Secretary**

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**Mark Fontanella, Chairperson**

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**Sandra Fowler, Secretary**