

STAFFORD PUBLIC SCHOOLS

Stafford Elementary School
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Celebrating Our Journey of Learning

Hank Skala, Principal
Dave Bartlett, Assistant Principal

April 28, 2008

Dear Parents,

As we near the latter part of the school year, I know many of you begin to think of your child's placement for the upcoming school year. We will begin to organize our system of grouping students during the month of May. The process of grouping students is a complex one, which causes us to review each child several times, as we have many factors to take into consideration. Our goal is to group all students into situations, which maximize their potential for success. I will be asking teachers and special service staff to provide me with academic and behavioral data in order to begin class lists. The Principal does have the final say in placement, however, the collaboration of staff is extremely important.

Rest assured that our decisions are always made in terms of what we believe is best for a child's continued educational, as well as social and emotional growth. Intense effort is made to insure appropriate classroom composition; therefore, no changes can be made once lists are formed. If you have a particular concern or question, you do have a place in this process. I urge you to contact me directly at school or email me at, skalah@stafford.ctschool.net no later than May 12th. I can answer emails quickly and assure you of a prompt response. I do stress, however, that I do not accept any requests naming specific teachers. Please understand that final staffing is often not determined until late June.

You will be notified by mail of your child's classroom placement no later than August 5th. In addition, as a courtesy, I will be posting all class lists by August 8th. Viewing the lists permits you to become familiar with classmates and teachers for the 2008/2009 year.

Sincerely,

Hank Skala
Principal